

CHARTERED ENVIRONMENTALIST APPLICATION

CHARTERED ENVIRONMENTALIST

Being a Chartered Environmentalist is about having the professional knowledge, experience and commitment to apply sustainable thinking throughout your daily working life. Chartered Environmentalists are drawn from no one profession. They work across industry, government, education and the public sector.

Registration sets Chartered Environmentalists apart from others working in their field. It establishes proven knowledge, experience and commitment to professional standards, and enhances career prospects.

APPLY NOW

Use this form to apply to become a Society for the Environment registered Chartered Environmentalist with the Society of Operations Engineers.

HOW TO APPLY

Please complete this document fully and return to SOE. You will need to attach an up to date CV, organisational chart showing your place in it, and a development plan as part of the application. Please apply directly on the SOE website. Go to soe.org.uk/CEnv to start the process.

BEFORE YOU APPLY

It is important that you understand a) Society for the Environment requirements for Chartered Environmentalists and b) SOE's CPD policy. You must be confident that you meet both and are committed to following them.

Both documents are available to view on the SOE website, visit soe.org.uk/CEnv for more information.

HELP

Should you have any questions regarding your application please contact our membership and registration team by emailing registration@soe.org.uk or calling us on **+44 (0)20 7630 6666**.

For more information, please visit the SOE website soe.org.uk.



SECTION 1: ABOUT YOU

A. YOUR PERSONAL DETAILS

SOE Membership No:

Title:

Gender:

Family name:

Forename(s):

Address:

Postcode:

Preferred phone number:

Preferred email:

Date of birth:

B. EMPLOYMENT

Name of employer:

Department:

Position held:

Employment start date:

Work address:

Work email (if different to preferred):

C. EDUCATION & FORMAL QUALIFICATIONS

Please give details of up to three relevant qualifications including award title, institution and course attendance dates.

1) Awarding education institution:

Title of award:

Subject:

Years attended: -

2) Awarding education institution:

Title of award:

Subject:

Years attended: -

3) Awarding education institution:

Title of award:

Subject:

Years attended: -

SECTION 2: SPONSOR

Your application must be supported by one sponsor. The sponsor could be your line manager HR or a professional person. If you have problems finding a suitable sponsor, please contact SOE. The sponsor may be contacted by SOE for verbal confirmation of their support.

"I support this application for Chartered Environmentalist status. I confirm this candidate is known to me."

SPONSOR

Title:

Family name:

Forename(s):

Company:

Job title:

Address:

Email:

Phone:

Society for the Environment Registration (if applicable):

SECTION 3: PERSONAL COMPETENCE STATEMENTS

Chartered Environmentalists must be professionally competent throughout their careers, with regards to their education, training and experience. Registration with Society for the Environment requires candidates to demonstrate competence and commitment to engineering, continued professional development and the obligation to act with integrity and in the public interest. The Society for the Environment specifies these requirements through a set of key competencies. Refer to the Society for the Environment website for more information www.socenv.org.uk/cenv/competences.

This section of the form outlines each competence and provides examples of activities that could demonstrate achievement of the requirements. Describe in approximately 250 words your involvement and understanding of each of the competencies. The statements need to be written in the first person (i.e. using the word "I"). Illustrate by example how the competence was attained.

A Application of knowledge and understanding of the environment to further the aims of sustainability.

A1 Have underpinning knowledge of sustainable development principles in the management of the environment

Explain what sustainability is with regards to the environment; give definitions and how these definitions apply to your field of work.

This normally includes the ability to:

- Critically analyse, interpret and evaluate complex environmental information to determine sustainable courses of action
- Understand the wider environmental context in which the area of study or work is being undertaken
- Understand the importance of maintaining and enhancing natural cycles and biodiversity in achieving sustainability
- Reformulate and use practical, conceptual or technological understanding of environmental management to develop ways forward in complex situations

Enter your text here

SECTION 3: PERSONAL COMPETENCE STATEMENTS

A2 Apply environmental knowledge and principles in pursuit of sustainable development and environmental management in professional practise

Typically this answer should be fairly lengthy; this should be details from an applicant's project

This normally includes the ability to:

- Conceptualise and address problematic situations that involve many interacting environmental factors
- Determine and use appropriate methodologies and approaches – e.g. the impact of a Flood Risk Assessment (FRA)
- Critically evaluate actions, methods and results and their short and long-term implications e.g. the impact and role of ecology and biodiversity in relation to new development/construction
- Actively learn from results to improve environmental solutions and approaches, and build best practice
- Negotiate the necessary contractual and agreed arrangements with other stakeholders.

Enter your text here

SECTION 3: PERSONAL COMPETENCE STATEMENTS

A3 Analyse and evaluate problems from an environmental perspective, develop practical sustainable solutions and anticipate environmental trends to develop practical solutions

Here we are looking for examples of where the applicant has 'thought outside the box' looked beyond standardised rules and developed new theories and or looked for trends; again we would want specific examples.

This normally includes the ability to:

- Analyse and evaluate problems, some complex, from an environmental perspective working sometimes with incomplete data
- Demonstrate self-direction and originality in tackling and addressing problems
- Demonstrate a critical awareness of current environmental problems and anticipate the impact of future environmental trends
- Critically analyse and embrace new environmental information and seek new knowledge, skills and competencies in the field of environment, based on the most recent scientific, social, economic, cultural and technical developments and understanding.

Enter your text here

SECTION 3: PERSONAL COMPETENCE STATEMENTS

B Leading Sustainable Management of the Environment

B1 Promote behavioural and cultural change by influencing others in order to secure environmental improvements that go beyond minimum statutory requirements

Here we are looking for examples of how the applicant had influenced change, refreshing and reviewing procedures, looking to constantly improve the environment or reduce the negative the effect caused.

- Develop good practices, design – apply – monitor – refine, (best practice) by actively learning from results to improve future environmental solutions and approaches
- To provide leadership by mentoring and support others to understand the wider environmental picture
- Advocate sustainability concerns and environmental issues, encourage others to actively contribute to environmental protection and sustainability. Evidence of any papers written on issues of sustainable development would be good evidence.

Enter your text here

SECTION 3: PERSONAL COMPETENCE STATEMENTS

B2 Promote a strategic environmental approach

This normally includes the ability to:

- Referring to a project in strategical terms
- Demonstrate self-direction and originality in developing strategies for sustainable development and environmental improvement
- Actively collaborate and engage with other disciplines and stakeholders and encourage multi and inter-disciplinary approaches to environmental changes
- Identify constraints and exploit opportunities for the development and transfer of environmentally appropriate technology
- Identify areas of uncertainty and risk including health and safety, environmental, technical, business and reputation.

Enter your text here

SECTION 3: PERSONAL COMPETENCE STATEMENTS

B3 Demonstrate leadership and management skills

Here we are looking for explanations of both leadership skills and management skills and candidates personal examples of both.

This normally includes the ability to:

- Exercise broad autonomy and judgement across environmental and sustainability issues
- Motivate and influence others to agree and deliver environmental objectives
- Identify individual needs, plan for their development, assess individual performance and provide feedback
- Reflect on outcomes, identify and pursue improvements on previous practice.

Enter your text here

SECTION 3: PERSONAL COMPETENCE STATEMENTS

C Effective Communication and Interpersonal skills

C1 Communicate the environmental case, confidently, clearly, autonomously and competently

This normally includes the ability to:

- Deliver presentations to a wide selection of audiences
- Lead and sustain debates
- Contribute to and chair meetings and discussions
- Identify, engage with and respond to a range of stakeholders (experience/examples).

Enter your text here

C2 Ability to liaise with, negotiate with, handle conflict and advise others, in individual and/or group environments (either as a leader or member)

Typically we would expect examples of problems and how they are overcome, examples of reports, contracts, pitches or ideas. We would also like to see how ideas have been amended, showing development and change.

This normally includes the ability to:

- Understand the motives and attitudes of others and be aware of different roles
- Influence decision-making
- Seek the opinions and contributions of others
- Promote development opportunities and activities
- Champion group decisions and manage conflict for the achievement of common goals and objectives.

Enter your text here

SECTION 3: PERSONAL COMPETENCE STATEMENTS

D Personal commitment to professional standards, recognising obligations to society, the profession and the environment

D1 Encourage others to promote and advance a sustainable and resilient approach by understanding their responsibility for environmental damage and improvement

This normally includes the ability to:

- Inform and encourage others to consider environmental sustainability issues and the consequence of their decisions and actions.

Enter your text here

D2 Take responsibility for personal development and work towards and secure change and improvements for a sustainable future

We would require titles, dates and outcomes of CPD already taken plus a plan of future CPD. We would also want to see the value of CPD logged. To view the SOE CPD Policy visit www.soe.org.uk/career-development/training-and-cpd/engineeringcpd-and-professional-development-record.

NB: Candidates should submit their career plan and CPD record in addition to this application form.

This normally includes the ability to:

- Recognise the value of CPD to the profession
- Have a strong desire to learn
- Value and actively pursue personal professional development.

Enter your text here

SECTION 3: PERSONAL COMPETENCE STATEMENTS

D3 Demonstrate an understanding of environmental ethical dilemmas

Evidence of a strategical approach a problem, weighing up pros and cons of an environmental argument. There might not be a perfect solution but we want to see a thought process.

This normally includes the ability to:

- Understand the nature of professional responsibility
- Identify the environmental ethical elements in decisions
- Address and resolve problems arising from questionable environmental practice.

Enter your text here

D4 Comply with relevant codes of conduct and practice

Example of how you comply to SOE Code of Conduct and SocEnv's Code of Ethics.

Enter your text here

SECTION 4: PERSONAL COMMITMENT

The Code of Professional Conduct can be viewed via the SOE website www.soe.org.uk/join-soe/code-of-professionalconduct/. Submitting the completed application form acts as confirmation of your agreement to adhere to the Society of Operations Engineers Code of Professional Conduct. Please indicate your acceptance using the declaration below.

Declaration and Data Protection: I have read the Society of Operations Engineers Code of Professional Conduct and declare that I will adhere to the Code and will endeavour to uphold these principles. I also confirm I understand that the information contained in this form will be processed in accordance with the data protection principles enshrined in the 2018 Data Protection Act and associated GDPR principles. I also understand that my data will be passed to Society for the Environment, and they will become joint controllers of my data with SOE for the purposes of registering me.

Our transparent policy can be found online at soe.org.uk/contact/privacy-policy/.

Name:

Date:

SECTION 5: CHECKLIST AND SUBMISSION

Below is a checklist of all documentation required for attachment and submission of your application? Please complete this list prior to submission and ensure you keep copies of all documents you submit.

- Application form completed.
- Academic qualification evidence (certificates, transcripts etc.) attached and verified by a sponsor as true copies of the originals. The sponsor could be a professional person or, alternatively an HR or senior manager at your place of work.
- SOE Continuing Professional Development (CPD) Policy has been read and CPD records submitted. Please contact SOE for a copy of the CPD Policy.
- Current CV.
- Up to date organisational chart.
- Career Development plan.

Once you have all the items on the checklist complete, please apply, or complete your existing registration online at soe.org.uk/registration, you will also be able to find information on current fees and pay.

SECTION 6: WHAT HAPPENS NEXT?

PROFESSIONAL REVIEW INTERVIEW AND SOE MARKING PANEL

If you are applying for standard route, your application will be submitted to a suitably qualified SOE member to peer review, we will then either invite you to a Professional Review Interview (PRI), or contact you if we need further information. Your PRI outcome will be informed to you as soon as possible. If successful, we will then pass to SOE's Membership and Professional Standards Committee for consideration, and the final decision on whether to recommend you to be registered as Chartered Environmentalist. You will then be informed of the outcome by SOE. If successful, Society for the Environment will be informed of your application and our recommendation, they will then issue you with a welcome pack, including a registration certificate, and you will formally be able to use your new post nominal letters. If you have not received your welcome pack within four weeks of notification, please contact us.

If you are applying for non-standard entry, we will advise you of the procedure that relates to your particular application.

If unsuccessful, we will write to you and explain the reason for this decision, including recommendations and further advice. You will be guided on how to resubmit your application at a later date. The SOE has an appeals process where candidates who are not satisfied with the outcome may appeal. More information can be obtained from SOE on request.